

ELECTION COMMISSION OF INDIA

Nirvachan Sadan, Ashoka Road, New Delhi-110001

No.464/INST/EPS/2023/Honorarium

Dated: 6th June, 2023

To

1. The Secretary to Government of India
Ministry of Home Affairs
North Block, New Delhi-110001.
2. The Secretary to Government of India
Department of Legislative Affairs,
Ministry of Law & Justice
A-Wing, Shastri Bhawan, New Delhi-110001.
3. The Chief Secretary of
All States/UTs
4. The Chief Electoral Officers of
All States/UTs

Subject: Payment of honorarium to DEOs, ROs, AROs etc. and CAPF personnel deployed on election duty- regarding.

References: Commission's Instructions issued vide:

- (i) 218/4/98/PLN-IV dated 23.06.1998
- (ii) 464/INST/2013/EPS dated 06.09.2013
- (iii) 218/4/2016-EPS dated 14.09.2016
- (iv) 464/ECI/LET/FUNC/EEM/AEO-Hon/2016/EEPS dated 29.12.2016
- (v) 218/6/2019/EPS dated 10.04.2019
- (vi) 464/INST/2020/EPS dated 24.02.2020

Madam/Sir,

Election Commission of India is vested with the superintendence, direction and control of all elections to Parliament and to the Legislature of every State/UT and of elections to the offices of President and Vice President held under clause (1) of Article 324 of the Constitution of India. Conduct of elections involves diverse activities carried out by an election machinery consisting of officials and staff requisitioned from various departments

including Polling Personnel/police personnel/staff under Sections 26, 27, 28, 28A, 29 and 159 of Representation of the People Act, 1951.

2. During the election period, the entire machinery performs arduous and sensitive duties which extend for long hours and even continue for many months so as to ensure a conducive environment wherein electors are able to exercise their franchise and elect a government of their choice in free and fair manner. In view of nature and the period of the work performed by DEOs, ROs, AROs and officials etc. while conducting elections, the Commission has directed to pay honorarium for election duty carried out by them.

3. Further, considering the arduous and sensitive nature of the duties performed by CAPF personnel during election period, in diverse and difficult terrain/regions, facing multiple threats and challenges ranging from insurgency, Left Wing Extremism and terrorism to internal strife and caste-communal conflict, continuously for periods even extending up to few weeks, the Commission has also directed that the election-related security duties performed by the CAPF personnel merit the grant of honorarium. Meaning of CAPF is *forces deployed by the Ministry of Home Affairs* Government of India and includes Central Armed Police Forces, Railway Protection Force, State Armed Police Forces, Indian Reserve Battalions etc. for the purpose of the election.

4. In view of above, I am directed to state that the instructions referred above issued from time to time on the subject cited have been reviewed, consolidated and in supersession of all the previous instructions, the Commission has directed to issue a comprehensive direction in order to eliminate any ambiguity/confusion on the subject cited above.

A. PAYMENT OF HONORARIUM:

(i) The provision of honorarium shall be paid to the officers appointed/designated as DEOs/ROs/AROs/election staff etc. for conduct of General Elections in the State. The payment of honorarium



is applicable only for General Elections held to Parliament and State Assemblies and not for Bye-elections.

- (ii) The categories of staff who are eligible for payment of honorarium are to be decided by State Government in consultation with CEO of the State/UT concerned.
- (iii) Payment of such honorarium should be made equitable to all employees concerned with elections and should be **not less than** basic pay of one month of the concerned employees.
- (iv) The payment of honorarium to CAPF personnel, deployed on election duty by the Ministry of Home Affairs, Government of India, shall be made at the rates specified for General Elections and Bye-Elections to Lok Sabha and State Assemblies.
- (v) TA/DA as admissible will be paid by the parent departments/ ministries/ authorities irrespective of the honorarium paid. Detailed instruction on payment of TA/DA is separately issued.

B. RATES OF HONORARIUM:

The existing rates of honorarium to all election staff deployed for election related duties as applicable to them respectively are given below:

RATE OF HONORARIUM		
Sl.No.	Category of Beneficiaries	Rates
1.	DEOs/ROs/AROs/ Election Staff (to be decided by State Govt. in consultation with concerned CEO)	Not less than basic pay of one month of the concerned employee and should be made equitable to all employee concerned with elections.
2.	Gazetted Officers of CAPF (Commandant, Ad hoc Commandant, Dy. Commandant, Assistant Commandant, Medical Officer and other equivalent ranks)	(i) 15 Days or less- Rs. 2,500 (ii) More than 15 days- @Rs. 1250 per week

3.	Subordinate Officers of CAPF (Inspector, Sub-Inspector, Asst Sub Inspector and other equivalent ranks)	(i) 15 Days or less- Rs. 2,000 (ii) More than 15 days- @ Rs. 1,000 per week
4.	Other Ranks of CAPF (Head Constable, Constable and equivalent ranks)	(i) 15 Days or less- Rs. 1,500 (ii) More than 15 days- @ Rs 750 per week
5.	Assistant Expenditure Observer/Sector Officer/Sector Police Officer	Rs. 7500 for his full-time election duty or on pro rata basis proportional to the duration of duty.

C. EXPENDITURE ON PAYMENT OF HONORARIUM:

The expenditure incurred on account of payment of honorarium shall be borne in the following manner:

- (i) By Government of India during elections to Lok Sabha;
- (ii) By the State Government during election to Legislative Assemblies and;
- (iii) Shared on a 50:50 basis during simultaneous election to Lok Sabha and Legislative Assembly by the Government of India and concerned State Governments.

The above instruction shall be brought to the notice of all concerned immediately for compliance.

Yours faithfully


06/06/2023

(SANJEEV KUMAR PRASAD)
SECRETARY